

DAILY PROCEDURES 21-22



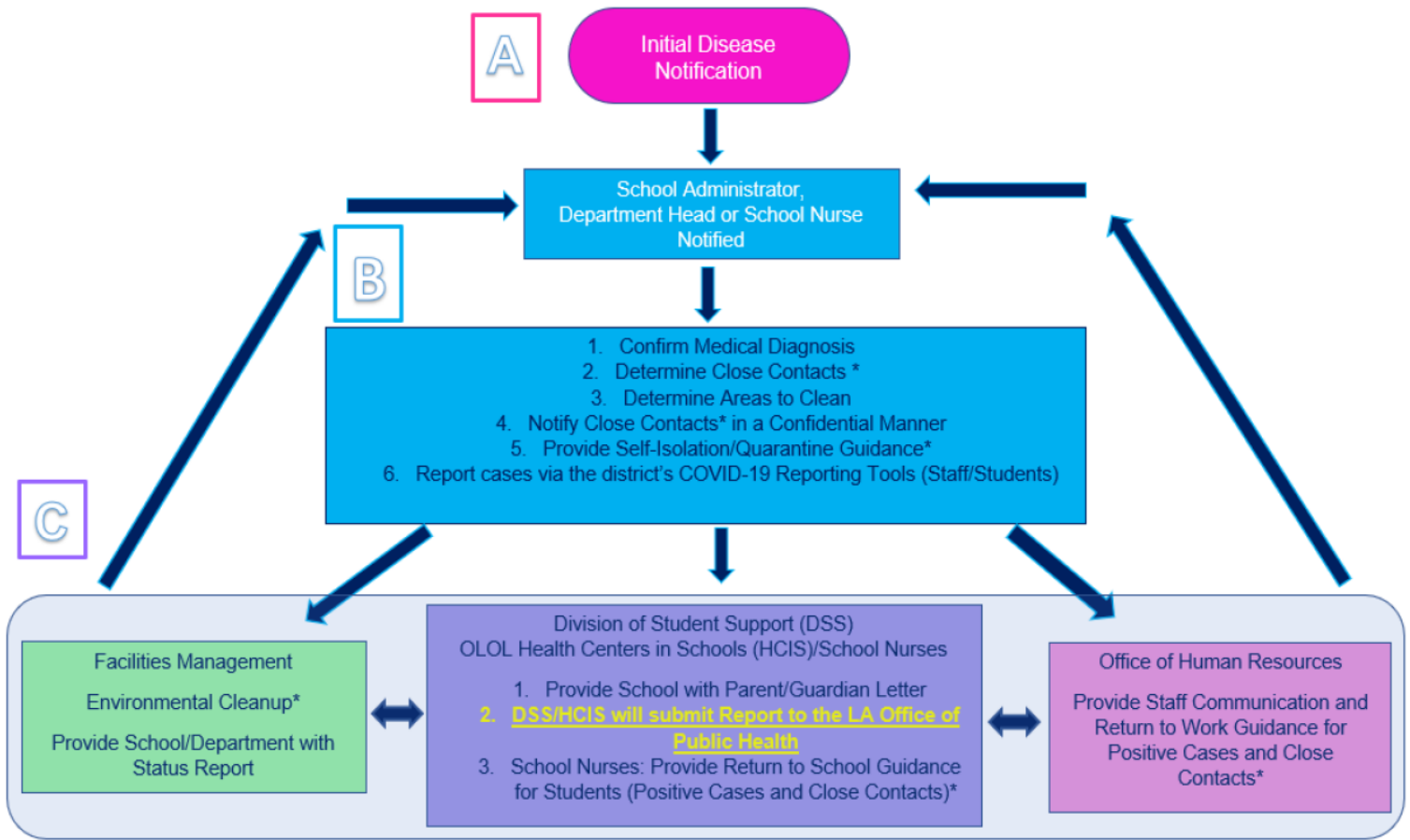
<p>How to Enter the Building</p>	<ul style="list-style-type: none"> • Students will begin entering the building at 6:50. Chapman will release one bus at a time. Teachers MUST BE ON CAMPUS by 6:50. • Students exit the buses with a mask on- Presidential Order (extra masks are available if needed) • Students can grab a to-go breakfast (see breakfast instruction section) • All students go directly to their 1st block hallway and classroom. Students will have their temperature checked upon entry to the hall. 2 people stationed on B hall, 2 on A hall, 1 at C/ D • Lead persons will take temperatures at the doors to A,B C, and D. T building students will be asked to walk down A or B hall. • Carpoolers will follow the same procedures as bus riders.
<p>High Temperatures and Isolation Rooms</p>	<ul style="list-style-type: none"> • See also the flow chart on the last page. • 100.4 or higher sent to the isolation room. • Parents will be called immediately. • Where: TOR Room (1) Health Center Conference Room (2) • Who: Howard • Materials Needed: Additional PPE for isolation room • Refusal of pick up: Contact Dwayne Wells with School Security
<p>Breakfast</p>	<ul style="list-style-type: none"> • Students will pick up breakfast in the commons and bring it to their classroom. • Students will wipe the desk area before eating breakfast. • Trash bags will be available at the front counter and in front of teacher mailboxes each morning. Trash will be put out on the hall prior to 7:10. Cafeteria will pick up trash prior to bell change. • Students must finish breakfast before beginning computer work.
<p>Bathrooms, Handwashing, Water Fountains</p>	<ul style="list-style-type: none"> • Teachers will send students to the restroom when the <u>class is called</u> each block. • 1st: <ul style="list-style-type: none"> ○ B hall- Chapman, Raymond, A. Williams ○ A hall- Rivet, Oliver, Campoblanco ○ C hall- Cooper ○ D hall/ T building- Whitley, Dr. Stewart • 2nd: 7th grade team on rotating schedule with admin support • 3rd: 8th grade team on rotating schedule with admin support • 4th: Rivet (A hall), Howard/Raymond (B hall), Oliver (D hall), C hall will be called by class to use B hall restrooms. 6th grade teachers will assist with lunch duty. • 5th: PE and elective team on rotating schedule with admin support • <i>Students are permitted to carry a water bottle. One water fountain on each hall has been converted to be able to fill bottles.</i>
<p>Room Cleaning upon entry/exit</p>	<ul style="list-style-type: none"> • When students enter the room, they will wipe their desks • Students will wear masks for the entirety of the class period. • Students will have a seating chart to follow--This is a non-negotiable. • Desks will be spaced 3 feet minimum.
<p>Classroom Guidelines</p>	<ul style="list-style-type: none"> • Students are expected to wear his/her masks while in all Glasgow buildings • Universal laminated hall passes will be utilized across campus. These can be cleaned.
<p>PE Guidelines</p>	<ul style="list-style-type: none"> • Students will dress out in small groups. • PE teachers must have a seating chart for the bleachers. Students may only be seated every other row and every other seat to maintain distancing. • “Do Not Sit” signs need to be used on bleacher seats in order to maintain spacing and distancing. • Anytime the class moves to a new location, they must be in a line and walk with distance between each student.

	<ul style="list-style-type: none"> Masks must be worn.
Class Change	<ul style="list-style-type: none"> Students will follow the markings on the floor indicating the direction of traffic flow Teachers will make sure that classroom doors are opened as far as the door can go. Students coming from D and T will need to use the sidewalk to make their way to the “top” of the hall Upon entering the room, students will need to wipe down their desk.
Lunch	<ul style="list-style-type: none"> Classes will be on a runner system to be able to properly determine the correct amount of classes while maintaining distance. Students will need to stand on the floor decals (inside) or the sidewalk dividers (outside). This is to insure the appropriate amount of space between students. Students will not have a choice for lunch. The meals will be packed for the student. The only selection will be the type of milk the student would like. Seats will be marked if it is not to be used. Facemasks will need to be worn while entering the cafeteria and through the line. It may be removed once the student sits down to eat. It will need to be put back on upon completion of the meal. 3 options for lunch: classes can eat in the cafeteria, classes can eat in the room, or classes can eat outside.
Library circulation	<ul style="list-style-type: none"> Students will begin visiting the library in person after Labor Day. Students will visit the library through their ELA classes. Library books will be quarantined the recommended three days after they are returned. E-books will be encouraged this year. Sanitizer will be available to students as they enter and leave the library. Students must be masked at all times in the library. Social distancing will be enforced in the library.
What do we do if a student gets sick during the day?	<ul style="list-style-type: none"> Teacher will buzz office and ask for administrator/nurse Students will be escorted to the holding room by a staff member who is following protocols.
Dismissal to Buses/ Carpool	<ul style="list-style-type: none"> D, C, and T will be released first and MUST use the sidewalk to walk towards carpool and buses. A and B hall will have a rolling dismissal and will be called by the admin on duty. Rivet A hall, Raymond/Ragsdale B hall. Final all-call will be done to ensure all students are released.

Additional Resources Available:

[EBR Safe Reopening Plan](#)

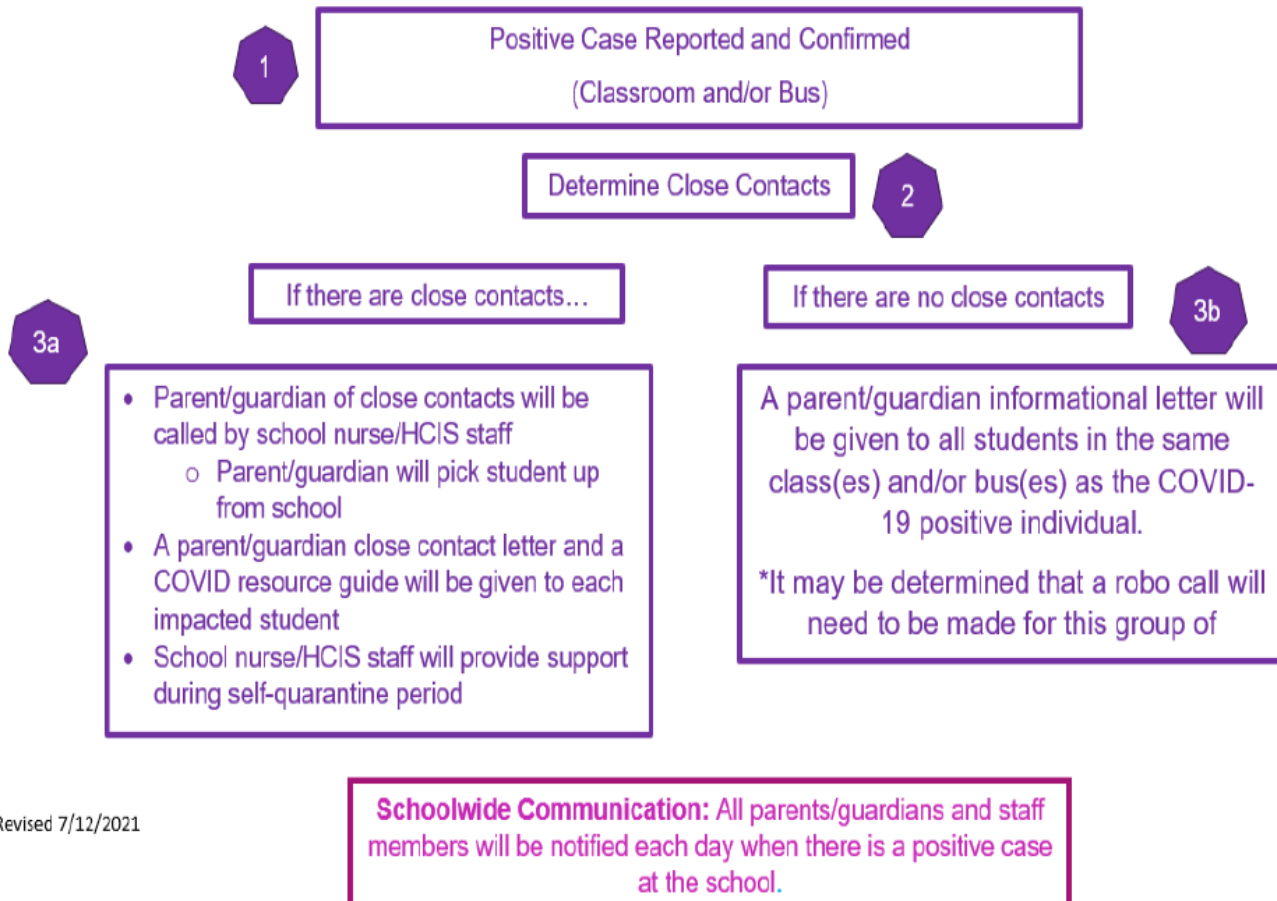
COVID-19 Reporting Process (Staff & Students) (7/12/2021)



*As outlined by the LDH and the CDC

COVID-19 Reported Positive Cases: Communication Flow

Student Communication



Close Contact: Less than 6 feet for a total of 15 minutes/24 hours or Direct Contact

Who does not need to Self-Quarantine

Fully vaccinated people with no COVID-like symptoms following an exposure

Fully vaccinated people with no COVID-like symptoms do not need to [quarantine](#) or be tested following an exposure to someone with suspected or confirmed COVID-19, as their risk of infection is low.

Fully vaccinated people who do not quarantine should still monitor for [symptoms of COVID-19](#) for 14 days following an exposure. If they experience symptoms, they should isolate themselves from others, be clinically evaluated for COVID-19, including SARS-CoV-2 testing, if indicated, and inform their health care provider of their vaccination status at the time of presentation to care.

Have You Been Fully Vaccinated?

In general, people are considered fully vaccinated: ≠

- 2 weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
- 2 weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

If you don't meet these requirements, regardless of your age, you are NOT fully vaccinated. Keep taking all [precautions](#) until you are fully vaccinated.

Close Contact: Less than 6 feet for a total of 15 minutes/24hours or Direct Contact

Who does not need to Self-Quarantine

People who have tested positive for COVID-19 do not need to quarantine or get tested again for up to 3 months as long as they do not develop symptoms again .

If you are not a close contacts then you will not need to self-quarantine.